



Lynnfield Primary School  
Grosvenor Street  
Hartlepool TS26 8RL

Headteacher:  
**Mrs Sue Sharpe**

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Monday 18<sup>th</sup> June 2018

Dear Parent/Carer

The Governing Bodies of Golden Flatts Primary School and Lynnfield Primary School are jointly committed to ensuring a first class education for all children in their communities. Golden Flatts Primary School and Lynnfield Primary School share similar visions and value systems. Both schools firmly place the needs of the children and the community at the centre of their work.

The Governing Bodies have indicated a desire to work in a close and more formal partnership in order to raise pupil attainment, offer a wider range of educational opportunities and involve families more closely in their child's education through the development of extended services. It is with this vision in mind that the Governing Bodies of Golden Flatts Primary School and Lynnfield Primary School would like to propose a federation in order to provide the best possible education to the children. This is a shared and collaborative process, which puts the best interests of the children and their education at its heart and enables them to fulfil their full potential.

The federation consultation document sets out our shared vision and how we think this federation could work and what it would mean for children, parents and staff. Copies of the consultation document are available on both school's websites. Paper copies can be obtained from either school office.

The timetable for concerns and feedback for all those with an interest in the schools is as follows:

**Monday 18<sup>th</sup> June** – Consultation window opens and information sent out to parents and other consultees.

**Wednesday 27<sup>th</sup> June** – 09:00 parent meeting at Golden Flatts Primary School

**Wednesday 27<sup>th</sup> June** – 15:30 staff meeting at Golden Flatts Primary School

**Tuesday 3<sup>rd</sup> July** – 09:00 parent meeting at Lynnfield Primary School

**Tuesday 3<sup>rd</sup> July** – 15:30 staff meeting at Lynnfield Primary School

**Tuesday 17<sup>th</sup> July** – report detailing the proposals taken to Hartlepool Children's Services Committee meeting

**Friday 14<sup>th</sup> September** – Consultation window closes

**Monday 17<sup>th</sup> September** – Joint Governing Body meeting to consider the outcomes of the consultation and identify the next steps.

Final proposals will be taken to the autumn term Hartlepool Children's Services Committee meeting.



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Should the decision be to proceed with the proposal then the intention is for the federation to be effective from Monday 5<sup>th</sup> November 2018

Documents explaining the process are available on the school's website, together with information about ways that you can make your views about the proposal known to the Governing Body.

The Senior Leadership Teams and Governing Bodies of Golden Flatts Primary School and Lynnfield Primary School are behind the proposal to federate and believe that both schools will see long term benefits through a close partnership.

However, we need your feedback to ensure that the school community is fully engaged and understands and appreciates the potential gains and vision for the future collaboration.

Yours sincerely

Mrs S. Sharpe  
Headteacher