

We understand that reasons for not attending school can be complex and we want to be able to support you. We will continue to ensure that school remains a safe, nurturing environment for our children and families.

If you have any queries or concerns, or you just need some advice about if your child should be in school, please don't hesitate to contact us on the numbers below.

Contact Details

Golden Flatts

01429 274711

Lynnfield

01429 275122

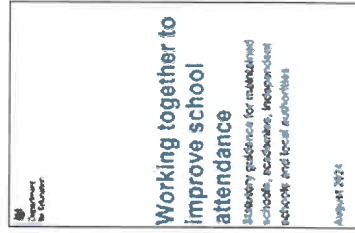


The 2024 guidance from DfE

can be found here:

[https://www.gov.uk/government/publications/](https://www.gov.uk/government/publications/working-together-to-improve-school-attendance)

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Should I keep my

child off school?



Yes

Until...

Chickenpox	at least 5 days from the onset of the rash and until all blisters have crusted over
Diarrhoea and Vomiting	48 hours after their last episode
Cold and Flu-like illness (including COVID-19)	they no longer have a high temperature and feel well enough to attend. Follow the national guidance if they've tested positive for COVID-19.
Impetigo	their sores have crusted and healed, or 48 hours after they started antibiotics
Measles	4 days after the rash first appeared
Mumps	5 days after the swelling started
Scarlet fever	they've had their first treatment
Scarlet fever	24 hours after they started taking antibiotics
Whooping Cough	48 hours after they started taking antibiotics

No

but make sure you let their school or nursery know about...

Hand, foot and mouth	Glandular fever
Head lice	Tonillitis
Threadworms	Stapped cheek



Advice and guidance
To find out more, search for health protection in schools or scan the QR code or visit <https://qpro.dfe/mini/fec>.



The Federation of Golden Flatts and Lynnfield Primary Schools



Nurturing hearts, inspiring minds; changing futures.

Attendance Information for Parents and Carers

EVERY DAY MATTERS

SCHOOL + YOU = SUCCESS

Every day in school makes a difference to your child's future.

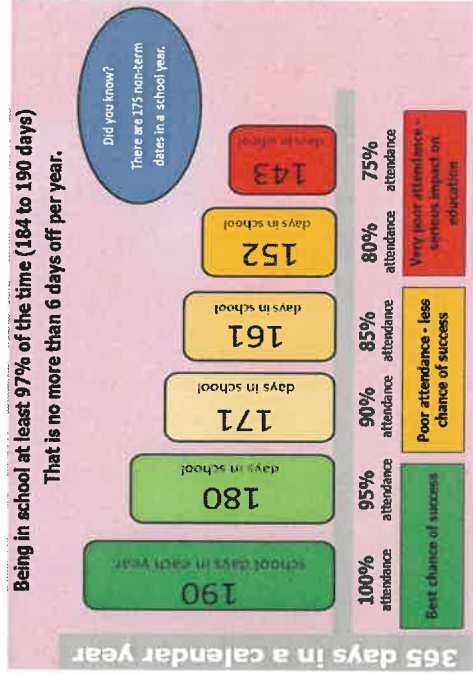
Attendance Matters Attendance



The Federation of Golden Flatts and Lynnfield Primary School believes that good attendance is essential to facilitate teaching and learning. But school is about so much more than the subjects we teach, it also helps children build life skills, friendships and social skills.

When children are absent from school, they are missing out on opportunities and experiences with their friends which is why we want all of our children in school, on time, every day.

Did you know...



If your child is absent for any reason it is important that you contact the school office on the first day of absence to provide a reason for absence. Failure to do so may result in the absence being marked 'unauthorised'.

Useful guidance can be found at <https://www.nhs.uk/live-well/is-my-child-too-ill-for-school/> and is printed overleaf.

School analyses attendance data at the end of each week.

If your child's attendance is 98% or above, there is no cause for concern.

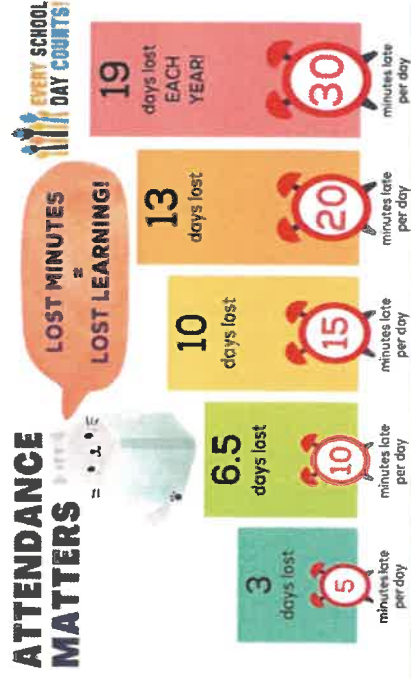
95—97% - school will monitor attendance to ensure it doesn't drop further.

90-94% - School will contact you via text message or phone call to let you know that your child's attendance is in danger of falling in to 'persistent absence'.

90% or below—School will contact you to arrange a meeting to discuss your child's attendance.

Punctuality

The school day starts at 8:30am. It is vital that children are in school on time to be welcomed in to their classroom by their teacher and settled to learn ready for lessons starting. Children who arrive late are missing out.



Every school day counts BUT every minute is equally important!

New Information About Penalty Notices.

On the 19th August 2024, the Department for Education (DfE) implemented new procedures which schools must follow to manage irregular attendance. As such, Headteachers can only grant leave of absence in **exceptional** circumstances. Therefore it is very unlikely that absence requests for a holiday will be authorised meaning any absence for a holiday or other leisure activity would be marked as **unauthorised** in the register. Which can lead to a fine.

Authorised Absences

If a child is absent due to illness and is genuinely unable to attend school, then the school, after being informed, may authorise the child's absence. It is important that you let us know if your child is going to be absent at the start of the school day. If we do not hear from you, you will receive a phone call from the office. If school cannot make contact with you then you may receive a home visit from a member of staff. School may require additional evidence such as a letter from your GP or other medical proof. Certain urgent medical appointments or will count as an authorised update.

The National Threshold and Penalty Notices

There is now a new National Threshold for when penalty notices must be considered by all schools in England.

Each school day has a morning session and an afternoon session. If a child has been absent for an **unauthorised** reason for 10 sessions (5 school days) during a rolling 10 week school period schools must consider a penalty notice. These sessions do not need to be consecutive, therefore it would be possible for these to accrue from lateness which makes it even more important that children are on time each day to receive their morning mark.