



## Lynnfield Primary School

Grosvenor Street  
Hartlepool TS26 8RL

Executive Headteacher: Mrs S. Sharpe

Head of School: Mrs C Lakin

Email: [office@lynnfieldschool.org.uk](mailto:office@lynnfieldschool.org.uk)

Tel: 01429 275122

The Federation of Golden Flatts and Lynnfield Primary Schools

Website: [www.lynnfieldschool.org.uk](http://www.lynnfieldschool.org.uk)

3<sup>rd</sup> December 2024

Dear Parents and Carers,

I am writing to advise you that there is a current vacancy for 2 parent governors on the Federation of Golden Flatts & Lynnfield Primary Schools Governing Body and to invite parents/carers who are interested in taking up this role to put their names forward, or to nominate another parent. If you nominate a fellow parent please ensure the parent countersigns the attached nomination paper.

We would draw your attention to the information below the nomination form detailing Declaration of Eligibility which lists the criteria for qualifications and disqualifications. Please ensure the declaration is signed by the nominee.

Nominations should be submitted to Mrs Sharpe (Executive Head Teacher), by: **Tuesday 17<sup>th</sup> December 2024**. Nominations received after this date will not be accepted. You can email [office@lynnfieldschool.org.uk](mailto:office@lynnfieldschool.org.uk) or hand in your nomination to the school office.

If the number of nominations received are equal to or less than the number of vacancies there will be no need to hold a ballot. If a ballot is necessary one voting paper per parent will be sent to you via your child. Should you mislay this voting paper, a further copy may be obtained from the school. If an election is necessary further details will be sent in due course.

If you would like further information about the role of a governor at our school please contact us and we can put you in touch with the Chair of Governors for an informal discussion.

I look forward to hearing from you.

Yours sincerely

Mrs S Sharpe  
Executive Head Teacher



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### Nomination

Please complete all sections of the nomination form and ensure you have read the eligibility criteria before signing and returning your application:

I wish to stand for election/or nominate someone, as a parent governor of The Federation of Golden Flatts and Lynnfield Primary Schools.

Title:	
Surname:	
First Names:	
Date of Birth:	
Home Address:	
Telephone No:	
Email:	

If you are nominating another parent please sign here and ensure that the nominee signs the declaration on the reverse.

Signature:	
Name:	
Date:	



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### **A person is disqualified from holding or continuing to hold office as a governor if that person:**

- is the subject of a bankruptcy restrictions order or an interim order, debt relief restrictions order, an interim debt relief restrictions order or their estate has been sequestrated and the sequestration has not been discharged, annulled or reduced;
- is subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986, a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989, a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002, or an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- has been removed from the office of charity trustee or trustee for a charity by the charity commission or commissioners or high court on grounds of any misconduct or mismanagement, or under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of anybody;
- is included in the list of teachers or workers considered by the Secretary of State as unsuitable to work with children or young people;
- is barred from any regulated activity relating to children;
- is disqualified from working with children or from registering for child minding or providing day care;
- is disqualified from being an independent academy proprietor, teacher or employee by the Secretary of State;
- has been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- has received a prison sentence of two years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of five years or more;
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor; or
- refused a request by the clerk to make an application to the DBS for DBS certificate;
- Registered pupils cannot be governors;
- A governor must be aged 18 or over at the time of election or appointment;
- A person cannot hold more than one governor post at the same school at the same time.



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### Declaration:

I am willing to serve as a parent governor should I be elected. I am not disqualified from serving as a school governor and agree that the information I give on this form can be recorded and shared with the appropriate statutory and regulatory bodies. I give permission for an application to be made to the Data and Barring Disclosure Service (DBS).

Signature:	
Date:	

Please include a paragraph (of no more than 500 words) as to why you would like to be a governor, including any skills and experience you would bring to the governing body (*include on a separate and attached sheet if needed*).

Please be aware what you write here will be viewed by governors and, in the event of an election, other parents:

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Please return this completed and signed nomination form to school by no later than <b>12.00pm</b> on: <b>Tuesday 17<sup>th</sup> December 24</b>	
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